First United Methodist Church
1032 Maple Ave. Downers Grove, IL 60515
630-968-7120
Chapel Choir Accompanist
2013 - 2014 Position Description

The Chapel Choir Accompanist is accountable to the Senior Co-Pastors and Staff Parish Relations Committee and collaborates with the Chapel Choir Director and Music Coordinator in carrying out the responsibilities listed below. The policies in the Employees' Manual, as approved by the Administrative Council, also apply to this position.

Responsibilities:

- End of August through Mid-June
    - Prepare for and accompany the Chapel Choir during their weekly rehearsals on Wednesday evenings – 7:00 pm – 9:00 pm
    - Accompany Chapel Choir during weekly Sunday Worship, usually the 9:30 – 10:30 am service
- Christmas Concert – December 8, 2013 (additional rehearsals may be added)
    - Accompany extra Christmas Concert rehearsals to be held on Sundays Nov. 3 – Dec. 8, 2013 - 11:00 am – 12:15 pm
    - Accompany Christmas Concerts on December 8, 2013
- Chapel Choir Tour – June 12 – June 19, 2014 (additional rehearsals may be added)
    - Accompany extra Tour Rehearsals to be held on Sundays, Apr. 6 – May 18, 2014 – 11:00 am – 12:15 pm
    - Accompany choir while on week long tour from Thursday, 6/12/2014 – Thursday, 6/19/2014
    - Accompany Pre-Tour Concert on Sunday, June 8, 2014
    - Accompany Home Concerts on Sunday, June 22, 2014

- Coordinate with Chapel Choir Director and Music Coordinator in arranging for a substitute accompanist when conflicts arise.

- Collaborate with Pastors and all music staff to realize the vision for a fully integrated music program in sharing their gifts to praise God including participating in the annual staff planning meeting to coordinate the yearly worship calendar.

- Ideal candidate would be comfortable working sectionals as needed

Please submit your resume to Andi Kinsella, Music Coordinator, 1032 Maple Avenue, Downers Grove, IL – 60515 or electronically (preferred) email: andi@dgfumc.org by Monday, July 22, 2013. Letters of Reference will be requested following the selection process.

6/19/2013